

Admissions Policy

Kings Kids Christian School (KKCS) is an independent, ACE primary school, with a strong Christian Ethos.

We at KKCS believe that every child deserves the best possible start in life and the support that enables them to achieve this. We are therefore determined to offer a safe, secure and pleasant environment for them to thrive. Good parenting and a high quality of early learning will provide the sure foundation for children to demonstrate their abilities and talents as they grow up.

In order to promote the well-being of every child at KKCS, our aim is to work in partnership with parents, carers and relevant practitioners.

At KKCS, we strive to adhere to anti-discriminatory practices, which ensure that every child is included and supported.

As a requirement under section 40 of the Childcare Act 2006, the Education Act 2002, section 157 and the Children Act 2004, section 12, KKCS adheres to the welfare requirements of the *Framework for the Early Years Foundation Stage (EYFS)* to take necessary steps to safeguard and promote the welfare of young children and to comply fully with the general welfare requirements as set out by these Acts.

Requirements for Entry:

- Parents and pupils must support the school's Christian Ethos and be prepared to approach all activities with an open mind and attitude, supportive of living out a Christian lifestyle.
- Pupils are to be aged between 3 years – 11 years old
- Pupils are to demonstrate a willingness to learn.

Entry into KKCS is decided after an appointment with the parents of the child in question. Relevant admission procedures must be followed otherwise admission may be denied.

All applications are processed in confidence and the decision of the Head Teacher is final. The school retains the right to refuse any admission. On the occasion that this is exercised, the Head Teacher is not obliged to state the reason for the rejection.

The Application Process

- All completed application forms for the nursery and main school should be received, if possible, at least one term before the start date. Late applications will only be considered if there is space available.
- Applications are usually not considered midway through year 6, because preparation for secondary school examinations will be in process.

- Applications should be made on the school's application form and must be accompanied by a non-refundable registration fee of £65.
- After an application form has been received the school will contact the parents of the prospective pupil and advise of a start date.
- The school will contact the parents within ten working days of receiving the application. The parents and the applicant will be invited to the school for an interview with the Head Teacher. The Head Teacher will discuss any issues with the parent to explain how the school works.
***Please note: An interview does not guarantee a place at the school.**
- Within 5 working days of the interview the school will contact the family to confirm whether the child has been offered a place at the school or not. It is the parent's responsibility to respond within 15 working days to accept or reject the place offered.

Upon Admission

In order to accept a place offered at the school, parents are required to fill in and sign the pupil acceptance form. They will be required to also pay an acceptance deposit of £500. This deposit will be refunded to the parents when the child leaves the school, unless there are any outstanding charges that need to be met, in which case this deposit will be used to offset the outstanding amount.

If the parent accepts a place at the school, they will be contacted to arrange a formal introduction day, whereby the child will be asked to do an ACE diagnostics test. After the ACE diagnostics test, the child will be able to obtain the school uniform, if they have not done so already. The parents will then be given the term dates and the child will be expected to attend the school at the start of the next term.

ACE Diagnostics Test

Each student entering the A.C.E. program is given diagnostic tests to determine skill and concept mastery. The diagnostic tests assist the evaluator in determining the student's academic needs in each subject. After the student completes the diagnostic testing, he is given a curriculum that meets and challenges him at his performance level. Five academic areas are tested: math, English, social studies, science, and spelling. These tests cover basic skills normally mastered before secondary school.

When weak areas are evident from the testing, the appropriate gap PACEs are prescribed to strengthen specific weaknesses. After completing the gap PACEs, the student progresses at his performance level. If the student demonstrates mastery at all levels of testing, he has the ability to function at his chronological grade level.

Ongoing Assessments

KKCS adopts the method of ongoing assessments (also known as formative assessments), which is an integral part of the learning and development process. Assessments play an important part in helping parents, carers and practitioners to recognise children's progress, understand their needs, and to plan activities and support that will enhance their learning.

Policy Adopted by Governors on: 18/09/2019

Policy Last Reviewed on: 18/09/2018

Policy Due for Review on: 18/09/2020